

Dear Applicants,

On 25 May 2018, the General Data Protection Regulation (GDPR) came into force. This brings with it a series of new requirements, which we of course comply with. One of these requirements is to inform you about your personal data processing in accordance with Art. 13 GDPR.

Who is responsible for data processing?

Neutrik AG
Im alten Riet 143
9494 Schaan
Liechtenstein
neutrik@neutrik.com

Who can I contact for privacy issues?

Neutrik AG
Head of Corporate Data Protection Officer
Im alten Riet 143
9494 Schaan
Liechtenstein
dataprotection@neutrik.com

What personal data, for what purpose and on what legal basis we use?

You provide us with your personal information voluntarily. These are processed exclusively for the implementation of the application process (contact, correspondence, assessment of professional / personal suitability, completion of application procedure). We can only assess your suitability if you provide us with your education, skills and work experience. If you do not provide us with your contact details, we will not be able to include you in the application process.

The categories of the data we process are in particular contact data, CV, certificates, assessments and other information that you voluntarily provide to us. **Please do not ask us to forward any special categories of personal data within the meaning of Art. 9 GDPR.** However, if you consider this information to be relevant to the application process so that we can fulfill our legal obligations, then submit it to us voluntarily.

If you apply to us on your own initiative (unsolicited application), Art. 6 para. 1 lit. d GDPR (implementation of (pre-) contractual measures) is the legal basis of the processing. If you submit your application based on a vacancy notice that we have initiated, Art. 6 para. 1 lit. f GDPR (legitimate interest) the legal basis for the processing may. Our legitimate interest represents the optimal staffing for the promotion and development of our competencies and quality. For data that you voluntarily submit to us Art. 6 para. 1 lit. a GDPR (consent) is the legal basis, you provide us voluntarily special categories of personal data, Art. 9 para. 2 lit. a GDPR (consent) is the legal basis for processing.

How long do we save your data?

If we can not offer you employment, we will process your personal data for up to 3 months after completing the application process (Art. 8 para. 2 GBG) to defend any legal claims. (Legitimate interest)

If we can consider your application positively, your personal data will become part of your personal file and subsequently processed to fulfill your employment obligations.

To whom do we transfer your data?

Your data will be transmitted internally to the person responsible to the responsible persons who are responsible for the implementation of the application process. These are the responsible personnel of the personnel department as well as the potential immediate supervisor.

Your data will be transmitted to a third country or international organization?

We do not transfer your personal data to third countries.

What rights do you have (in privacy)?

Right to Access

You have the right at any time to demand from the controller confirmation whether your personal data is processed.

Right of rectification

You have the right to demand from the controller the rectification of incorrect information related to you. Depending on the purpose, this right also includes the completion of incomplete personal data.

Deletion

When the personal data from you mentioned above is no longer necessary for the purposes of processing, when the consent for processing issued by you is revoked and there are no further reasons for a continued processing, you can assert your right to deletion and if there are no overriding justified reasons for a further processing, you can demand the deletion of your data.

Limitation of the processing

If the accuracy of the personal data from you that is processed is in dispute or if the processing is carried out unlawfully, you can demand from the person responsible a limitation of the processing.

Data transferability

You can demand from the controller in a structured, usual and machine-readable format any data that you have provided to the responsible person, that this data be transferred to another responsible person.

Right to Object

If the processing of your data is carried out on the legitimate interests of the responsible person or a third party, you can submit an appeal at any time by post to Neutrik AG, Im alten Riet 143, 9494 Schaan or at dataprotection@neutrik.com

Revocation of Consent

You can revoke a consent issued by you at any time and without the need to provide reasons, in writing by post to Neutrik AG, Im alten Riet 143, 9494 Schaan or at dataprotection@neutrik.com, but in any case free of form.

The legality of the processing of your personal data that was processed because of the consent up to the time of the revocation is not affected by the revocation.

Right to appeal

If you are of the opinion that the processing of personal data related to you is carried out in violation of legal stipulations, you have the right to submit an appeal to a supervisory authority.

INFORMATION about your RIGHT to OBJECT according to Art. 21 GDPR

Case-Specific Right to Object according to Art. 21 para. 1 GDPR

You have the right at any time, for reasons arising from your situation, to prevent the processing of personal data concerning you which, based on Art. 6 para. 1 lit. f GDPR (legitimate interest) takes an objection; If you object, we will no longer process your personal information unless we can demonstrate compelling legitimate grounds for processing that outweigh your interests, rights and freedoms, or the processing is for the purposes of asserting, exercising, or defending legal claims.

Exercise of the Right of Objection

If you would like to exercise your right to object, a message with the subject "Objection" per address to Neutrik AG, Im alten Riet 143, 9494 Schaan or dataprotection@neutrik.com is sufficient.